



# WINDSOR NORTH SCHOOL STUDENT ENROLMENT FORM

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Invercargill  
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## STUDENT DETAILS

<b>Legal Surname:</b>		<b>Legal First Name/s:</b>	
Preferred Surname:		Preferred First Name:	
Address:		Gender: Male / Female	Date of Birth:
Suburb:		Previous School:	Current Year Level:
City:	Postcode:	Country of Birth:	Home Language:
Home Phone:		Residency/Citizenship? Yes/No	Date of NZ entry: Student Visa Number:
Mobile:		Zone: In / Out / Sibling In Zone TBC / Confirmed	
Ethnicity for reporting purposes 1:		Name of sibling currently at this school:	
Ethnicity for reporting purposes 2:		Name of sibling formerly at this school:	
Iwi/Hapu 1:	Iwi/Hapu 2:	Name of parent formerly at this school:	

## PARENTS / CAREGIVERS DETAILS

CAREGIVER 1			
Mr/Mrs/Miss/Ms	First Name:	Surname:	Relationship to student:
Address:			Country of birth:
Home Phone:		Mobile:	Email:
Workplace:		Occupation:	Work Phone:

CAREGIVER 2			
Mr/Mrs/Miss/Ms	First Name:	Surname:	Relationship to student:
Address:			Country of birth:
Home Ph:		Mobile:	Email:
Workplace:		Occupation:	Work Ph:

EMERGENCY CONTACTS (other than parent/caregivers – 2 required please)			
Name 1:	Relationship to student:	Hm Ph:	Mob:
Name 2:	Relationship to student:	Hm Ph:	Mob:
Doctor Name:		Doctor Ph:	

## CUSTODY ACCESS

Name/s of legal guardian/s:	Court order issues? Yes / No / NA
Details: (attach further information as required)	
Extra copy of school report to:	Address:

## FAMILY MEMBERS

Members of your family likely to be attending this school in the future:			
Name:	Date of birth: / /	Gender: M / F	
Name:	Date of birth: / /	Gender: M / F	
Name:	Date of birth: / /	Gender: M / F	

## OFFICE USE ONLY

Birth date verification: <input type="checkbox"/> Birth certificate/number: _____ or <input type="checkbox"/> Passport/number: _____		
<b>Received:</b> Address Confirmation / Birth Certificate / Immunisation / In Zone Waiver	<b>Date of entry:</b>	
Gmail setup: Y / N	<b>School admission no:</b>	
NSN:		Teacher:
No. previous schools:		Year Level:      Room:
Leaver Details		
Last day at WNS:		
School transferred to:	City:	

Additional Information:
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*Continued overleaf*

## MEDICAL

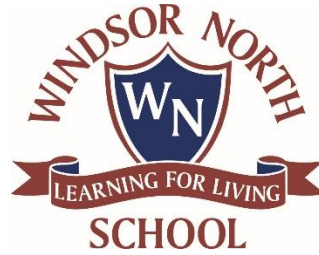
New Entrants: Has your child had a B4 School Check?    Y / N	
Does your child have any of the following health concerns?	
Asthma                                    Y / N	Sight Problems                            Y / N
Allergies                                    Y / N	Hearing Problems                        Y / N
Serious Health Conditions    Y / N	Medication Taken                        Y / N
Details:	Details:
Details of any other medical concerns if necessary:	
I consent to my child's vision and hearing being tested:    Y / N	<i>Attach further information as required</i>

## EARLY CHILDHOOD EDUCATION – NEW ENTRANTS ONLY

Was ECE regularly attended? <input type="checkbox"/> Yes, for the last _____ year/s	Name of service attended:		
<input type="checkbox"/> Not regularly, only occasionally or with non on-going schedule	<input type="checkbox"/> No, did not attend ECE		
Please enter the number of hours per week for up to three services (a-f) or tick the appropriate box (g-j)	ECE 1 (hrs/wk)	ECE 2 (hrs/wk)	ECE 3 (hrs/wk)
a) Kohanga Reo			
b) Playcentre			
c) Kindergarten or Education and Care Centre			
d) Home based service			
e) Playgroup			
f) Correspondence School – Te Aho o Te Kura Pounamu			
g) Attended, but only outside New Zealand			

## PERMISSION TO PARTICIPATE

<i>Please read the information below and write Yes or No beside each to indicate whether or not you give permission to participate:</i>	Permission Given <b>Yes/No</b>
<p><b>EDUCATION OUTSIDE THE CLASSROOM (EOTC)</b> Throughout each school year Windsor North School children will be involved in a variety of activities, which come under the category of education outside the classroom. This will include supervised class trips and visits, cultural events, sports trips and camps. Some of these events will include transport via bus.</p>	
<p><b>PHOTOGRAPHS/VIDEOS</b> Children at Windsor North School use video and digital cameras as part of learning. Your child's photo/video may be on one of these formats and may be seen by others. It may also be used on our school website, facebook page and/or in promotional material.</p>	
<p><b>CHRISTIAN RELIGIOUS EDUCATION (CRE)</b> Children may participate in a 30 minute lesson taught by CRE teachers.</p>	
<p><b>INTERNET SAFETY</b> Children's learning involves the use of the internet and email. Our School Internet/Email Procedures state that the use of internet/email facilities at Windsor North School be strictly for educational purposes. All pupils must follow the Pupil Internet/E-mail Use Agreement below and have the signed permission of a parent/caregiver before using the internet/email at school.</p> <p><b>Pupil Internet/Email Use Agreement</b> As users of the Windsor North School computer network pupils agree to:</p> <ul style="list-style-type: none"> <li>– use the intranet/internet/email only in accordance with the School Internet/Email Procedures;</li> <li>– use the intranet/internet/email only with the permission of a teacher, and with a teacher present while online, including before or after school;</li> <li>– never deliberately visit any site that is in any way inappropriate for their age or purpose;</li> <li>– always use the computer in an appropriate manner.</li> <li>– Please note that our school internet is monitored by Network for Learning who are a Ministry of Education approved filter agency.</li> </ul>	
<p><b>IN-ZONE ENROLMENTS</b> I confirm that the address which I have provided to the school will be the usual place of residence of my child when the school is open for instruction. I will advise the school of any subsequent change of address. Please refer to the in-zone usual place of residence form.</p>	
<p><b>Privacy statement:</b> <i>The information collected will be used by the school for enrolment and forms an essential part of the information held by the school on your child. The records made from this information may be viewed on request at the school. The information collected may be disclosed to appropriate education, health and welfare authorities and for data gathering purposes by the New Zealand Ministry of Education, in accordance with the principles of the Privacy Act. It will not be disclosed to any other person or agency unless such disclosure is authorised by law.</i></p> <p><b>Parent approvals:</b> <i>I agree that the school will take action on my behalf in case of sudden illness or injury, to abide by the school's policies, that my child's work and image may be used in accord with the school's online publishing policy/procedures and that the school may forward my child's name and address to a potential intermediate or secondary school.</i></p>	
Parent/Caregiver Signature:	Date:



## IN-ZONE USUAL PLACE OF RESIDENCE

**To be completed by parents who have given an in-zone address as the student's usual place of residence.**

The address given at the time of application for enrolment must be the student's usual place of residence when the school is open for instruction. ***This means that if you currently live at an in-zone address but move to an out-of-zone address before your child's first day of attendance at the school, your child will not be entitled to enrol at the school.***

The Ministry of Education has advised that parents should also be warned of the possible consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making an in-zone living arrangement which they intend to be only temporary e.g.

- renting accommodation in-zone on a short-term basis;
- arranging temporary board in-zone with a relative or family friend;
- using the in-zone address of a relative or friend as an "address of convenience", with no intention to live there on an ongoing basis.

Before enrolment takes place (i.e. before attendance begins), if the board has reasonable grounds for believing that the given in-zone address will not be not a genuine, on-going living arrangement, the board may withdraw any offer of a place which it may have made on the basis of the given address.

After attendance has begun, if the school learns that a student is no longer living at the in-zone address given at the time of application for enrolment and has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of unfairly gaining priority in enrolment at the school, then the board may review the enrolment. Unless the parents can give a satisfactory explanation within 10 days, the board may annul the enrolment. This course of action is provided for under section 110A of the Education Act 1989.

***I confirm that the address which I have provided to the school will be the usual place of residence of my child when the school is open for instruction. I will advise the school of any subsequent change of address.***

<b>Child's Name:</b>	
<b>Parent's Name:</b>	
<b>Address:</b>	
<b>Date:</b>	
<b>Parent's Signature:</b>	